



**Position:** Accounting Associate

**Division:** Finance Department

**Location:** New York or Dallas

### **Summary**

The Accounting Associate will be a key member of our corporate finance team. This is an excellent opportunity for a detail-oriented individual to set and achieve high standards. The company is seeking a dedicated Accounting Associate to provide timely and accurate support in a fast-paced environment. This individual should have strong analytical skills and be proficient in spreadsheet development and databases. This role can be in our New York or Dallas office.

### **Responsibilities**

- Maintain internal accounting records for commercial real estate credit funds and separately managed accounts (SMAs)
- Assist in preparing management fee and incentive fee/carried interest calculations
- Assist in all aspects of preparing quarterly financial packages and investor reports and annual audited financial statements for the funds
- Review cash and position reconciliations and work with the operations team in reconciling and resolving breaks with internal loan database and third-party loan servicers
- Assist in loan performance tracking used for capital raising initiatives
- Weekly interaction with SMA clients
- Assist with special projects and internal ad-hoc requests
- Team-oriented approach

### **Skills:**

- Bachelor's or Master's degree in Accounting
- 3-7 years of accounting experience in investment management (public accounting or private/fund admin with credit fund exposure is preferred)
- CPA or in process of obtaining CPA preferred, but not required
- Strong Microsoft Excel skills
- Strong communication skills, work ethic, motivation, and internal drive

**Compensation:** As an equal opportunity employer, Acore Capital offers a competitive benefits package and salary/bonus commensurate with experience.

**To apply:** Please send your resume and cover letter to [careers@acorecapital.com](mailto:careers@acorecapital.com) using the subject line "Accounting Associate".



**About Acore Capital**

ACore Capital, LP is one of the largest credit managers focused on commercial real estate lending. With offices in San Francisco, Los Angeles, Dallas and New York, Acore relies on and invests in exceptional talent to originate, acquire and manage first mortgages, B-notes, mezzanine debt and preferred equity. Since inception in 2015, Acore has quickly established itself as a reliable and trusted source of customized financing solutions at competitive rates and flexible terms. This success is an outcome of its people-first culture, proven track record and longstanding relationships. For more information, please visit [www.acorecapital.com](http://www.acorecapital.com).